

The regular meeting of the School Board was held on Tuesday, March 9, 2010 at 7:00 p.m. in the Town Hall Council Chambers.

School Board members present:

Rebecca Millett, Chair
Kathy Ray, Vice-Chair
John Christie
David Hillman
Mary Townsend
M. Kate Williams-Hewitt

Student Representative present:

Matt Miklavic
Julia Springer

Alan H. Hawkins, Superintendent of Schools

Unable to attend: Linda Winker

Chairperson Rebecca Millett called the meeting to order at 7:00 p.m.

1. **Adjustments to Agenda** – Ms. Millett proposed that Items 4 and 9 be taken in reverse order. Communications Plan item was added under agenda Item 6.
2. **Approval of School Board Minutes** –
 - a) **Business Meeting, Tuesday, February 9, 2010** - Mr. Hillman made a motion that the minutes for the meeting be approved as presented. Ms. Townsend seconded. (Approved 6-0)
3. **Comments by Student Representatives** – Middle School representatives, Rhoen Fuitak and Ashley Tinsman, and High School representatives, Julia Springer and Matt Miklavic, spoke briefly on items of interest from the students' perspective.
4. **Comments from Public On ~~Non-~~Agenda Items** – none
5. **RECOGNITION**
 - a. **Middle School Career Fair/Volunteers** – Principal Connolly reported that approximately 25 different careers were represented on January 4. Gail Schmaeder and guidance staff coordinated this annual event and thanked the numerous volunteers.
 - b. **Very Special Arts Contest Winners** – Principal Connolly shared recent middle school student art contest winners works, as submitted by art teacher Marguerite Lawler-Rohner.
6. **COMMUNICATIONS**
 - a. **Communications** – Ms. Townsend announced the 'hiring' of two *volunteers* to facilitate improved school communications. Sharon Roberts will work with the superintendent and communications committee on a focused external communication strategy. Katie Gillespie will assist with school-to-school communications.

- b. **Resignation/Retirements** – Superintendent Hawkins announced the following staff resignation: Evan Solender, Middle School teacher
and retirements:
Terry White, Middle School teacher
Susan Saffer, Pond Cove Speech/Language Therapist
- c. **NEASC Accreditation 5-year Report** - Principal Shedd reported on the 5-year progress report for NEASC accreditation of Cape Elizabeth High School due on April 1, 2010. He explained that a significant investment in time and money is involved in this process - approximately \$40,000-\$50,000 over 10 years time. Additionally, the school mission statement is being reviewed. Once the report has been finalized a copy will be shared with the Board.
- d. **Guidance Curriculum Priority Learning Goals** - Superintendent Hawkins provided a brief overview of the development of the district guidance plan and introduced guidance counselor Kim Sturgeon who briefly explained how the K-12 Priority & Secondary Learning Goals handed out relate to the American School Counselor Association's (ASCA) National Standards (grade-level competencies). Ms. Millett reminded the Board that the curriculum goals will be presented in-depth at an upcoming workshop and questions should be directed to Ms. Townsend for collection and dissemination to the guidance staff prior to the workshop.
- e. **CE Employee Health Insurance Committee Final Report** - Penny Jordan and David Hillman, as representatives of the town's health insurance review committee, gave a brief overview of the committee's final report. Mr. Hillman began by thanking Matt Sturgis and Pauline Aportria for their extensive efforts and support. The committee researched what existed in current contracts, benefits offered, and what types of flexibility might be available within plans. The committee determined that self-insuring was cost prohibitive. Recommendations included: collaboration by town and school to provide common health benefits to all employees; selecting a broker and utilizing a bidding process; considering additional types of plan offerings; creating incentives for employees; collaborating with other towns in bidding and offering common plans; considering different cost sharing formulas for future bargaining agreements and non-union employees. The Town Council and School Board now have the responsibility to make any further decisions based on the report.
- f. **Superintendent's Budget Update** - Superintendent Hawkins briefly summarized the 2010-2011 superintendent's budget.

7. NEW BUSINESS

- a. **Consideration to approve concession stand at Hannaford Field** - Jeff Thoreck and Alan Thibeault provided a brief overview of the proposal to add a concession stand - supported by booster programs - to the Hannaford Field complex. A Hannaford Field Concession Shed (HFCS) policy and procedure document outlining responsibilities of booster organizations and athletic administrator has been developed. Planning Board approval has been granted. The boosters anticipate that the HFCS will be operational in time for the spring sports season. Mr. Hillman proposed that the concession shed policy/procedure document be modified to strike second sentence of first paragraph and instead state: *The HFCS will be utilized only upon approval by the athletic*

administrator and only in a manner approved by the athletic director. Ms. Williams-Hewitt questioned foods offerings and the district's wellness policy. - Ms. Ray motioned for approval of the concession stand, with the addition of Mr. Hillman's amendment, as presented. Mr. Hillman seconded. (Approved 6-0)

- b. **Consideration to approve athletic equipment storage shed, paid for and maintained by CE Little League, at Moulton Field** - Mr. Thoreck provided a brief overview of the project details. Mr. Hillman motioned for approval. Ms. Townsend seconded. (Approved 6-0)
- c. **Consideration to approve a second (consecutive) leave of absence, for the 2010-2011 school year, for Pond Cove staff member, Holly Forsyth** - Principal Eismeier spoke briefly in support of this request. Ms. Townsend motioned for approval. Mr. Christie seconded. (Approved 5-1; Ray)
- d. **Consideration to approve the following extra-curricular position recommendations** - Ms. Williams-Hewitt motioned for approval as presented. Ms. Ray seconded. (Approved 6-0)

Evan Thayer	Robotics (High School)
Wayne Wing	8 th gr Softball
Joel Shroder	8 th Boys' Lacrosse
Heidi McInerney	8 th Girls' Lacrosse
Chris Hayward	Varsity Baseball
Mike Collar	JV Baseball
Eric Higgins	Asst Varsity Baseball (booster funded)
Glenn Reeves	Fr. Baseball (booster funded)
Joe Henrikson	Varsity Softball
Steve Martin	JV Softball
Ben Raymond	Varsity Boys' Lacrosse
David Croft	JV Boys' Lacrosse
Kurt Chapin	Varsity Girls' Lacrosse
Sally Newhall	JV Girls' Lacrosse
Steve Bornick	Asst Boys' Lacrosse (volunteer)
Jeff Perkins	Asst Varsity Girls' Lacrosse (booster funded)
Charlie Carroll	Asst Varsity Boys' Lacrosse (booster funded)
Doug Worthley	Head Track
Sarah Ward	Asst Track
Mary Ann Doss	Asst Track
Nick Guerette	Track Asst (volunteer)
Andy Strout	Varsity Tennis (girls' & boys')
Sarah Boeckel	Asst Girls' Tennis
Ben Putnam	JV Tennis
Brynne Curran	Asst Girls' Lax (volunteer)

- e. **Consideration to approve proposed World Affairs Council Model UN field trip to Dartmouth, April 9-11, 2010** - Principal Shedd spoke briefly to this item. Students attending will be paying the costs associated. - Ms. Ray motioned for approval. Ms. Townsend seconded. (Approved 6-0)
- f. **Consideration to approve the execution of a tax-exempt lease purchase agreement for an 8-passenger van with a purchase price of \$25,325 -**

Superintendent Hawkins spoke briefly to this item stating that the attached information was the lowest of three bids received. Janet Hoskins stated that community services (town and school) would utilize this van. - Mr. Christie motioned for approval as presented. Mr. Hillman seconded. (Approved 5-1; Hillman)

- g. **Consideration to approve the Superintendent's recommendations for contract renewals for 2010-11¹³ for administrators employed two years or less.** (*According to State law, the deadline for receipt of written notice of renewal/non-renewal to principals employed two years or less and whose contracts expire in April 2010 is April 1*) Athletic Director, Jeff Thoreck, and Community Services Director, Janet Hoskin, were the administrative positions presented. - Mr. Hillman motioned for approval as presented. Ms. Townsend seconded. (Approved 6-0)

8. **Committee Reports** – Ms. Williams-Hewitt announced the **Wellness Committee's** March madness effort - laughter, happiness and health as a de-stressor - for K-12 staff. Ms. Millett reminded the Board that, in April, **each Committee** would be expected to report on their efforts toward the Goals approved in February. Mr. Hillman reminded the Board and audience that the Legislative group would be meeting with local representatives on Friday.

9. **Public Comment on Non-Agenda Items** – Dwight Ely, High School teacher and current CEEA President informed the Board that the Association met and agreed to try to contribute to the budget. Believing that a furlough day is not in the best interest of the students, teachers have agreed to work all scheduled days in the next school year, taking a salary reduction of up to the equivalent of one workday. Mr. Ely added that this contribution from Cape Elizabeth schoolteachers' households would be equivalent to twice the amount the average town household is willing to contribute in additional taxes.

10. **School Board Agenda Requests** – none

11. **Announcements of Upcoming Meetings** - Ms. Millett reminded the audience that all committee meetings agendas and minutes are available on the school web site.

12. **Adjournment** – Ms. Townsend made a motion for adjournment. Ms. Ray seconded. (Approved 6-0)

The meeting was adjourned at 9:46 p.m.

Respectfully submitted,

Alan H. Hawkins
Superintendent of Schools